
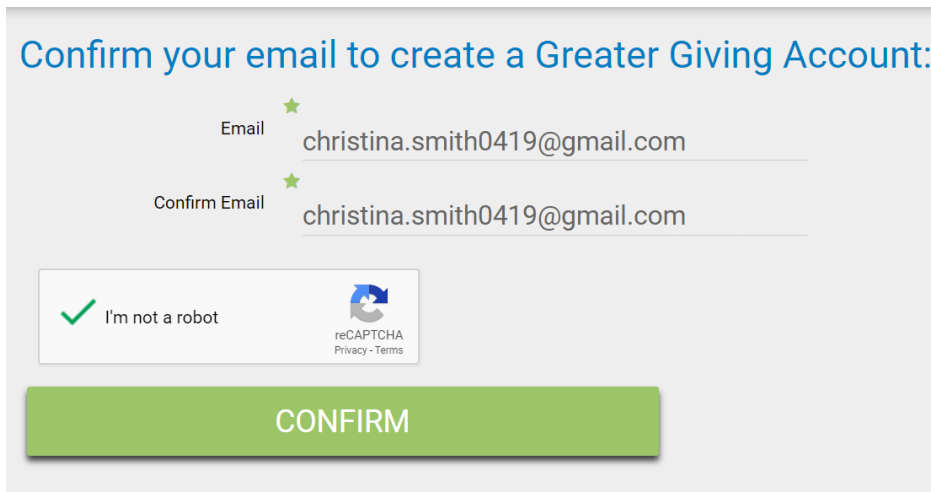


Creating a Personal Fundraising Page – Join Me

Before you can create your Join Me account you will first need to access the join me registration link. You will get this link from your AHA contact or you can find the link on the event website under the Join Me tab. If you do not see a Join Me tab on the event website, reach out to your AHA contact.


Step 1: Create a Join Me Account by clicking on . Enter your email and confirm that you are not a robot. The system will send you an email to validate your email address.




Confirm your email to create a Greater Giving Account:

Email

Confirm Email

I'm not a robot  reCAPTCHA
Privacy - Terms

Step 2: Once you receive the validation email, you will click on the link to finish the registration process and set your password. When you are finished you will be directed to the Start a new Fundraising Activity page.

 Create a New Fundraising Activity

Supporting:
Organization: **American Heart Association - Charlotte Heart Ball**
Project: **2019-2020 Charlotte Heart Ball**

Select Type:

Personal Fundraiser

Create new activity?

Create **Cancel**

Step 3: Click create the create button to create a new activity. You now have created a personal fundraising page for the current year campaign.

NOTE: When returning to your page later click on the CANCEL button (If you click create this will create another personal page, which will cause a duplicate page that cannot be deleted). After you click cancel select your personal page for the current year.

Personal Fundraiser Activity Dashboard

Tasks



Edit your personal fundraising page | **View your page**
Edit your story or change your fundraising settings like goal or URL.



Email friends and family
Create new emails or see what emails you have already sent.



Promote your page
Post to social networking sites like Facebook and Twitter to get your message out.



View your fundraising progress
See donations that came in along with their comments.
Send the donors thank-you emails.

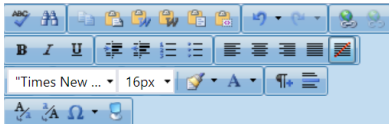


Record an offline donation

Editing Your Personal Fundraising Page

Step 1: From your fundraising page home, click on Edit Your Personal Fundraising Page.

Step 2: Areas in white may be customized by clicking the Edit Button.



Step 3: When you are finished click Save or click cancel to exit without saving. [Save](#) [Cancel](#)

Step 4: You can upload an image in the Fundraiser's Image field by clicking the edit and then Select to browse for your image.

Page Banner Image: (set by organization)

Page Title: [Edit](#)

Personal Fundraising Page for Christina Smith

Fundraising Progress: [Edit](#)

Progress Text: [Edit](#)

Christina Smith is raising money for 2019-2020 Charlotte Heart Ball

Fundraising Page Text: (set by organization)

Fundraising Page Image: (set by organization)

Organization Description: (set by organization)

Fundraiser's Text: [Edit](#)

☐ Show Fundraiser Image

☐ Show Fundraiser Video

Fundraiser's Image: [Edit](#)

Donors and Comments:

Donors' comments will appear here ...

Fundraiser's Image: [Save](#) [Cancel](#)

Please choose a image to use for your personal image.

The image should be in GIF, PNG, or JPEG format. It must be smaller than 4 megabytes. If the image is larger than 350 by 500 pixels, it will be resized to fit within those dimensions.

If you don't wish to use an image, leave the selection below blank and click the **Save** button.

[Select](#)

Other Page Settings:

Goal: (set by organization)

Minimum Donation Level: (set by organization)

Donation Levels: (set by organization)

Level 1: Unused
Level 2: Unused
Level 3: Unused
Level 4: Unused
Level 5: Unused

Fundraising Page URL: [Edit](#)

Status of Page: [Edit](#)


Published The page is visible and available for donations. You can unpublish the page.

[Done](#) [View](#)

Step 5: Set a Personal Fundraising Goal.

Step 6: The minimum donation for online giving is \$25. Keep this in mind as you set your Donation Giving Levels.


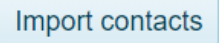
Step 7: Click  to preview your page.

Step 8: When you have finished editing, click  to return to your fundraising home page.

Emailing Your Friends & Family

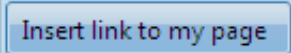
Step 1: From your Fundraising page home, click on Email Friends and Family.

Step 2: Click on .

Step 3: Enter your email recipients separated by commas or import contacts from your email provider such as Gmail or Yahoo by clicking  then click on . Follow the prompts to import.

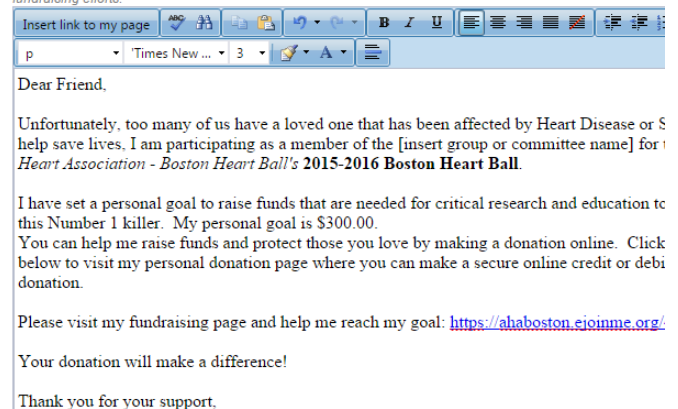
Step 4: Create your Subject line.

Step 5: Compose your email.

- Use the editing toolbar to customize the look of your email.
- Don't forget to provide a link back to your personal fundraising page. Click on the  button.
- Don't forget to spell check!

Step 6: Click Send to send your email.

Compose your email below. Use the various "Insert link to ..." buttons below so the recipients will know how to fundraise efforts.



The screenshot shows an email composition interface with a toolbar at the top containing various editing tools like bold, italic, underline, and link insertion. The email body contains the following text:

Dear Friend,

Unfortunately, too many of us have a loved one that has been affected by Heart Disease or S help save lives. I am participating as a member of the [insert group or committee name] for Heart Association - Boston Heart Ball's 2015-2016 Boston Heart Ball.


I have set a personal goal to raise funds that are needed for critical research and education to this Number 1 killer. My personal goal is \$300.00. You can help me raise funds and protect those you love by making a donation online. Click below to visit my personal donation page where you can make a secure online credit or debi donation.

Please visit my fundraising page and help me reach my goal: <https://ahaboston.ejoinme.org/>

Your donation will make a difference!

Thank you for your support.

Step 7: You can now review the emails you have sent.



Email your friends about your fundraising page
You have already sent the following emails:

Send a New Email


Subject	Date	Number of Recipients	Review Email	Send new email to same recipients
Join Me in Helping to Save Lives	8/23/2011 12:48 PM	1	Review Email	Send new email to same recipients

Promote Your Page Through Social Media

Join Me Give you other ways to promote your page. You can send links to your social media pages and provide links on your personal website.


Step 1: From your fundraising page home, click on Promote Your Fundraising Page.


Step 2: You can login to your Facebook, Twitter or many other Social Media site to post updates and your page URL.





Promote your Fundraising Page
Select an action from below and follow the instructions on the screen










Send and Post Messages






Email friends and family


Share on Facebook


Tweet


Share this on Google+



Like
0



More ...

View Your Fundraising Progress

On this page you can view the total amount of funds you have raised, the people who have donated and their comments to you as well as send them a thank you email.

Step 1: From your fundraising page home, click on View Your Fundraising Progress.

Step 2: Review your donations, Click on Send Thank You button to send donor a personalized thank you email.

 Fundraising Progress
You have raised \$25.00 so far.

Donor	Donation Type	Date	Amount	Comment	Thanked
Jane Doe	Join Me Offline Donation	8/23/2011	\$25.00	Edit	Send Thank You

Step 3: To return to your Fundraising Home Page use the Home link at the top of the page.

PLEASE NOTE: Once a donor adds his/her comments to your page, you cannot edit or delete them.

Record an Offline Donation

Step 1: From your fundraising page home, click on Record and Offline Donation under the gauge graphic.

Step 2: A donation form will open in a new window. Complete all required areas of the donation form.

Step 3: You can add comments to your personal fundraising page and/or include the donation amount.

PLEASE NOTE: Once you add comments to your page, you cannot edit or delete them.

Step 4: You can review your donations under View Your Fundraising Progress.



Record an offline donation

Personal Fundraising Page for Christina Smith

How much is to be donated offline?*

Donor Information for Offline Donation

Company:

First Name:*

Middle Name:

Last Name:*

Address:

Address2:

City:

State:

Postal Code:

Country:

At least one phone number is required.*

Mobile Phone:

Home Phone:

Email:

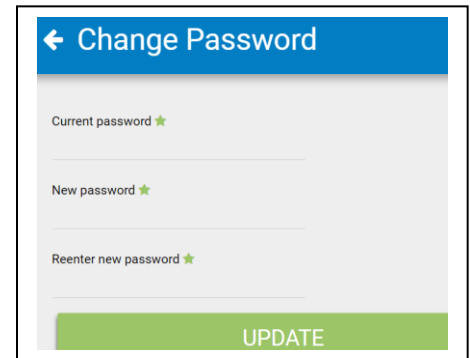
Fields marked * require an entry.

[Submit for Processing](#) [Reset](#)

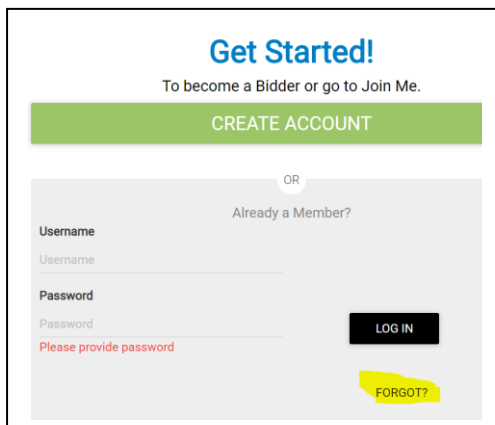
Change Password

On the Change Password page, type your Old Password and New Password. In the Repeat New Password box, retype your new password. Click the OK button.

If you forget your password, on the Join Me Login page, click the Forgot? link. Type your username or email address in the appropriate box. Join me will send you a new password. Use it to log on and you are then directed to the **Change Password** page to change it to something easy for you to remember.



The screenshot shows a mobile interface for changing a password. At the top is a blue header with a back arrow and the text "Change Password". Below the header are three input fields: "Current password" with a green star icon, "New password" with a green star icon, and "Reenter new password" with a green star icon. At the bottom is a green button labeled "UPDATE".



The screenshot shows a mobile interface for logging in. At the top is the text "Get Started!" in blue, followed by "To become a Bidder or go to Join Me." Below this is a green button labeled "CREATE ACCOUNT". Underneath is a grey box with "OR" in a circle and "Already a Member?" in the center. There are two input fields: "Username" and "Password". Below the Password field is the text "Please provide password" in red. To the right of the Password field is a black button labeled "LOG IN". At the bottom right is a yellow button labeled "FORGOT?".

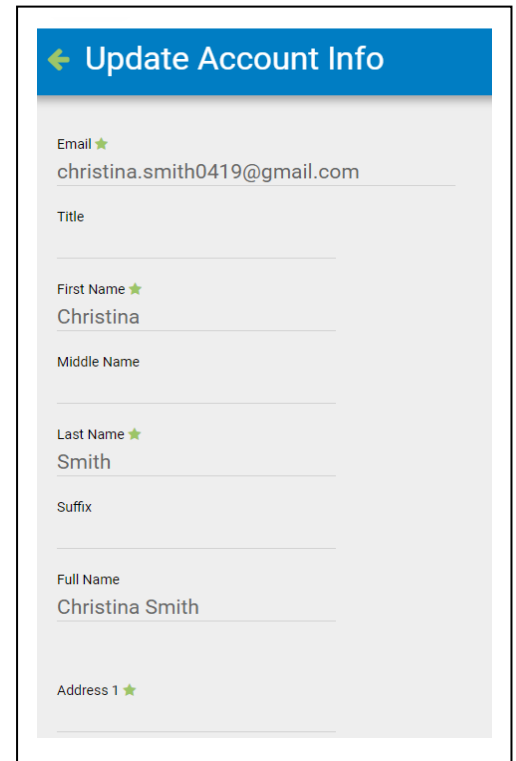
Note: AHA staff cannot reset their password only fundraisers can reset their own passwords.

Update Contact Information

On the Update Contact Info page, you can add to or change your contact information. When you are done, click the OK button.

Log Out

Click the Log Out link at the top of the page to log out and close the Join Me application. You are returned to the Join Me Login Page.



← Update Account Info

Email ★
christina.smith0419@gmail.com

Title

First Name ★
Christina

Middle Name

Last Name ★
Smith

Suffix

Full Name
Christina Smith

Address 1 ★